

## Member Information Service

### Decisions made by Cabinet Members

The following decision has been made by the Cabinet Member for Housing and Planning and will take effect at 10.00a.m. on Thursday 12 May 2022, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

#### **Release of S106 Public Toilet contributions – Build of Disabled Toilet at Queens Hall, Cuckfield**

The Cabinet Member for Housing and Planning authorised the release of £8,651.00 from contributions relating to land west of High Street to part fund the build of an additional disabled toilet at Queen's Hall, Cuckfield.

**A copy of the report is attached to this email. In due course, the report will be an Executive Decision which can be found [here](#).**

### Committee Meetings

The Programme of Meetings for 2022-23 was agreed at the 30 March meeting of Council.

**Please note that meeting start times vary. All meetings are in-person unless otherwise stated.**

Meetings for May and June are listed below:

#### **MAY 2022**

- 11 May – Annual Council @ 7pm (Trinity Methodist Church, RH19 2HA)
- 12 May – Planning Committee @ 4pm
- 16 May – Cabinet @ 4pm – **Please note that this has been rescheduled from 9 May 2022.**
- 18 May – Scrutiny Committee for Leader, Finance and Performance @ 6pm (Virtual)
- 19 May – District Planning Committee @ 2pm
- 25 May – Scrutiny Committee for Community, Customer Service and Service Delivery @ 6pm (Virtual)

#### **JUNE 2022**

- 6 June – Cabinet @ 4pm
- 6 June – Standards Committee @ 6pm
- 8 June – Scrutiny Committee Housing, Planning and Economic Growth @ 6pm (Virtual)
- 9 June – Planning Committee @ 4pm

16 June – District Planning Committee @ 2pm  
 20 June – Cabinet Grants Panel @ 4pm  
 22 June – Scrutiny Committee Community, Customer Service and Service Delivery @ 6pm (Virtual)  
 29 June – Council @ 7pm (TBC)

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

## Agendas – Items to be Considered

### Annual Council – 11 May 2022 @ 7pm

To elect the Chairman of the Council
To appoint the Vice-Chairman of the Council.
To note the Members appointed to the Cabinet and for the Leader to appoint those Members.
To receive and note the nominations to the following Committees for 2022-23
Appointment of Chief Finance Officer and Section 151 Officer.
Programme of Meetings 2022-23.
Individual meetings of Committees will follow after the main business of Annual Council.

### Planning Committee – 12 May 2022 @ 4pm

<b>DM/22/0803   Collingwood Batchelor, Unit 34 And 35, The Orchards, Haywards Heath, West Sussex, RH16 3TH</b> - Amendments to fenestration - <a href="https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R8J71NKT0D200">https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=R8J71NKT0D200</a>
<b>DM/22/1098   Mid Sussex District Council Hazelgrove Road Car Park, St Josephs Way, Haywards Heath, West Sussex, RH16 3QY</b> - To demolish the existing toilet block and build a new toilet block consisting of a Changing Places Toilet, a male toilet and female toilet -






<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R9TIYGKT0G200>

**DM/22/0860 | Tennis Courts, Victoria Park, South Road, Haywards Heath, West Sussex, RH16 4LR** - Proposal is to retain the existing timber framed clubhouse with minor elevational changes to incorporate new windows and doors - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R8SIIRKT04L00>

**DM/22/0782 | 3 Alexandra Road, Burgess Hill, West Sussex, RH15 0EP** - Change of Use from previously Undesignated to Garden Land - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R8HC2WKT0FX00>

## Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated. **Please confirm your attendance** to the below training sessions by emailing [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk) or by calling 01444 477062.

Date & Time	Training Event	Indicator
10 May 2022 @ 3pm	<b>Planning Training:</b> Highways Matters & S106 <i>(Essential for Planning Members)</i>	
30 May 2022 @ 3pm	<b>Planning Training:</b> Design & Heritage Assets <i>(Essential for Planning Members)</i>	
21 June 2022 @ 3pm	<b>Planning Training:</b> Planning Enforcement <i>(Essential for Planning Members but all Members welcome)</i>	

### Planning Training

The Planning Training will cover the following topics over the course of four training sessions:

- Highways
- Heritage Assets
- Design case study



- Decision making
- Other material considerations
- S106
- Planning Enforcement

## **Learning Pool**

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

## **Information and News**

### **COVID-19 News**

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex have come down in the last week and now average about 140 cases per 100,000. The fall in cases is slowest among older age groups who are more likely to get seriously ill with Covid. With Covid rates still relatively high and the average death rate of those testing positive for Covid within 28 days of death still above 200 per day, people are still advised to remain cautious in busy indoor areas where ventilation is important. Mask wearing in busy indoor settings is still advised. The number of people in hospital with Covid has fallen by about 1/2 over the last 3 weeks and the number of Covid tests proving positive has fallen from about 25% at the end of March to about 8% at the beginning of May.

Those with Covid symptoms are asked to self-isolate until those symptoms have passed to safeguard others. Lateral Flow tests will indicate when you are most infectious with Covid and remain free in medical and care home settings.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Those over 75 and Covid vulnerable adults are now being called forward for a second booster vaccination 6 months after their first booster vaccination with online bookings and some drop in centres including at Clair Hall. Covid vaccinations are also now available for 5 to 11 year olds to help reduce the spread of Covid in the community. In West Sussex about 10% of the population 12 and over remains without any Covid vaccinations and those people continue to be encouraged to come forward given they make up a large % of the people in hospital seriously ill with Covid. Being fully vaccinated makes overseas travel more straightforward and reduces the need for privately sourced Covid tests as part of the travel requirements.



Please see the latest information on Covid vaccination progress and other health matters in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).

Please note the guidance to remain cautious after 19<sup>th</sup> July 2021 to help prevent Covid cases putting pressure on the NHS.

### **EV Sites Update**

Please find attached to this email an update from the Community Services regarding the Electric Vehicle Charging Point Sites.

### **Complaints and Compliments - March 22**

Complaints = 14

Waste & Outdoor Services = 3

Community Services, Policy & Performance = 1

Revenues = 10

Compliments = 33

Customer Services = 18

Waste & Outdoor Services = 7

Dev Management (Planning) = 3

Revenues = 3

Housing Enabling = 2

### **Platinum Jubilee Competition - Help design a royal woodland seat**

Children and young people across Mid Sussex are invited to join in the Jubilee celebrations by getting creative! Please help share the attached poster and template as widely as possible within your wards.

As part of our commemoration of the Queen's Platinum Jubilee we are asking young people up to the age of 16 to design a 'woodland seat' which will be placed near to 250 new trees planted as part of the Queen's Green Canopy, Volunteers at Burgess Hill Shed will use the winning design to create a beautiful bench in remembrance of the occasion. Designs should consider the Queen's Platinum Jubilee and try to reflect the themes of the celebration in their design.

Competition entries should be emailed to [jubilee2022@midsussex.gov.uk](mailto:jubilee2022@midsussex.gov.uk) or sent to MSDC offices quoting 'Woodland seat competition'. Entries must be received by Tuesday 7th of June.

## **News Releases**

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

04 May 2022 - [Focus on economic growth, environmental protection and carbon net zero in new strategy](#)

